

### Be My Guest Tickets – (Discounted Exhibitor Show Invite Tickets)

You will be sent a unique link in a separate email to order your show tickets. **Please do not share your link with anyone.**

If you do not receive your link by Wednesday, November 1<sup>st</sup> please confirm:

3. You were assigned a space number.
4. You have made a payment towards your assigned space.

If you have both pieces of information please contact us at [miamitickets@nmma.org](mailto:miamitickets@nmma.org) for your link.

The “Be My Guest” (BMG) ticket process has been upgraded and added to **Expo Tracker**. The new process allows exhibitors to create, design and manage their own tickets.

To make it easy to use, the new system is similar in design to the credential sites. As an exhibitor, you will have the ability to seamlessly order BMG tickets and register for credentials without logging into multiple sites.

The new site allows you to:

1. Request e-ticket or hard stock tickets
2. Customize your e-ticket at an additional cost
  - a. Bold your **Company Name**
  - b. Include a company logo 
  - c. Add text to your e-ticket—25 words or less (i.e. Visit us in space A1)
  - d. Add your brand logo to the footer 
  - e. Attach a preferred t-ticket (Your company campaign/flyer, etc.)
3. Upload a spreadsheet of your customer base and email in a few easy steps
  - a. Email customers one at a time—when it’s convenient for you
4. Order tickets for other NMMA Shows you are exhibiting in without logging out
5. Switch to the registration site to order your badges without logging in/out of the site

What remains the same:

1. Pay a \$50.00 nonrefundable deposit via credit card and order as many tickets as you like
2. Your credit card number will be stored and charged for redeemed tickets within 30 days after the show
3. Your tickets are 50% of general admission price; you are billed only for each ticket redeemed at the show.

**New orders originating on-site will be charged a \$50.00 non-refundable deposit. Tickets will be printed on hard ticket stock.**

**The deadline to order Be My Guest Tickets to be mailed is Tuesday, January 30<sup>th</sup> 2018. Hard stock tickets ordered after the Tuesday, January 30<sup>th</sup> deadline will have to be picked up on show site.**

If you have any questions or concerns, please contact us at [miamitickets@nmma.org](mailto:miamitickets@nmma.org)