



## **KUEHNE+NAGEL**

**OFFICIAL FREIGHT FORWARDER FOR:  
Miami International Boat Show  
INSTRUCTIONS FOR INTERNATIONAL SHIPPING  
AND U.S. CUSTOMS CLEARANCE  
February 15-19, 2018  
Miami Marine Stadium Park & Basin, Virginia Key**

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### **OFFICIAL U.S. CUSTOMS BROKER and FREIGHT FORWARDER**

Please contact Kuehne + Nagel regarding International shipping. All merchandise imported into the United States must be cleared through U.S. Customs and is subject to examination prior to release. Kuehne + Nagel is available to provide the best method of transportation to the exhibition.

#### **SITE REPRESENTATIVE**

Kuehne + Nagel's contact person for **Miami International Boat** show is Debbie Amrein, who will be available on site throughout the exhibition, and at the close of the Show to arrange forwarding of your exhibition goods. A Kuehne + Nagel representative will be available at the Exhibitor's Service Center to answer questions and assist with problems. KN Expo personnel will be in contact with the general service contractor and Show Management to provide required services. The contact details are as follow:

Debbie Amrein  
TEL: 704-499-5935  
E-mail Address: [Debbie.amrein@kuehne-nagel.com](mailto:Debbie.amrein@kuehne-nagel.com)

#### **CONSIGNMENT INSTRUCTIONS:**

All freight should be booked on a through bill of lading terminating at port of Miami. In order to deliver OCEAN CONTAINERS on target date, it will be necessary for you to negotiate with the steamship line for the following: if you do not you will pay per diem.

#### ***Provide chassis with container***

***Allow 15 days free time for the return of the empty container, storage charges and demurrage are additional charges to be paid by shipper.***

Any charges by the steamship line for demurrage, detention time, per diem will be charged back to shipper per outlay.

All shipments and documentation **must be consigned** as follows:

**CONSIGNEE:**

Exhibitor Name/booth  
Miami International Boat Show  
3501 Rickenbacker Causeway  
Key Biscayne, FL 33149

**NOTIFY:**

Kuehne + Nagel, Inc.  
Debbie Amrein  
704-499-5935

**DOCUMENTATION**

The Commercial Invoice/ Packing List form must be consigned as shown above. A complete description of each item including weight, dimensions and value is required. Please complete this form in English. An Information Sheet is enclosed which must be completed and returned with invoices.

**SEA and AIR FREIGHT**

Forward the following documents to Kuehne + Nagel, at the above address, prior to arrival of the shipment in to port. All shipments must be routed on a through bill of lading terminating at port of Miami or Miami airport. Please email a copy of each of the following documents to [Debbie.amrein@kuehne-nagel.com](mailto:Debbie.amrein@kuehne-nagel.com) at least one week prior to the arrival of the shipment.

- bill of lading (Sea Freight Only)
- copy of the airway bill (Air Freight Only)
- Commercial Invoice/Packing Lists in the English Language
- Any document specifically required for import; (health certificate, certificate of origin, import permits, Federal Communication Commission, etc.) **Wood Packing Certification**
- Non-Perishable Only: One (1) copy of catalogs or brochures with complete information and description of arriving products.
- Information Sheet

**U.S. Customs 10+2 Requirements.** U.S. Customs has revised reporting requirements of all shipments being moved into the United States. These regulations are effective as of January, 2009. Please consult the link below to determine what information must be provided by the shipper/importer prior to export from your home country. Importers please see link to 10+2 rule updates:

[http://www.cbp.gov/xp/cgov/trade/cargo\\_security/carriers/security\\_filing/](http://www.cbp.gov/xp/cgov/trade/cargo_security/carriers/security_filing/)

**U.S.Import Requirements for Solid Wood Packing Material – Updated January 2005**

**Effective 16 September 2005 All solid wood packing, including blocking and bracing must contain the required Wood Packing stamp. Failure to stamp properly will result in your cargo being seized by U.S. Customs, if discovered during inspection.**

**INSURANCE:** General transport insurance is NOT sufficient to cover exhibition shipments. It is highly recommended to obtain appropriate insurance to cover all related losses due to disasters from all possible accidents or delays.

**PACKING and MARKING: All crates must be marked as follows:**

**Exhibitor name and booth number  
C/O: Miami International Boat Show  
3501 Rickenbacker Causeway  
Key Biscayne, FL 33149  
MADE IN (COUNTRY OF ORIGIN)  
NO. 1 OF \_\_\_\_\_ AND UP**

**COMMODITY CLASSIFICATION**

If the TSUSA (commodity classification) numbers are known, please indicate them on the commercial invoice or exhibition instruction form. In this way we can ensure appropriate duty rates have been applied.

Many wooden items such as flooring are now under the Lacey Act and detailed information will be required regarding the genus and species of wood.

**TYPES OF U.S. CUSTOMS ENTRIES**

- A. **PERMANENT IMPORTATION:** Goods, which will remain in the U.S., are subject to any applicable duties and taxes. Duties, along with other Kuehne + Nagel charges. Must be paid before show starts. Samples may be sold, given-away, returned to the country of origin, or shipped to a different destination. All items, including brochures are dutiable.
  
- B. **TEMPORARY IMPORTATION:** Goods imported on a temporary basis into the U.S. are under Customs Bond and must be re-exported within one (1) year of import. Goods not completely exported, by the close of the period, are subject to Customs penalties equal to double the duty plus Liquidated Damages.

**PAYMENT TERMS**

**All Kuehne + Nagel invoices are due and payable prior to the delivery of goods to the exhibition site.** Exhibitors shipping with Kuehne + Nagel branches worldwide may take advantage of credit offered through these offices.

In order to avoid any delays in delivery of goods to the show, it will be necessary for each exhibitor to have a **Credit Card Authorization** on file with Kuehne + Nagel. Please be in contact with your show coordinator to make arrangements.

**DEADLINES**

Deadline to port of Miami .....January 30, 2018  
Deadline to Miami Airport.....February 5, 2018

Deadline for arrival by fax to Kuehne + Nagel's office of documents 7 days prior to arrival.

\*\*\*\* Anyone unable to meet these deadlines please notify me immediately for further assistance\*\*\*\*

Shipping deadlines allow for some delays such as customs exams or weather but these are out of our control and Kuehne+Nagel makes no guarantees shipping by deadlines guarantee cargo to show on time.

**2018 Miami International Boat Show  
SCHEDULE OF RATES**

These rates are for services rendered in the U.S. only. All international freight may be arranged and rates negotiated in each exhibitor's home country.

**U.S. CUSTOMS ENTRY SERVICE**

U.S. Customs Entry /Permanent.....\$115.00 per entry  
Additional invoices (over 10).....\$10.00/invoice  
Additional Classifications (over 10).....\$8.00/classification

**CUSTOMS BOND**

Single Entry Bond/Trade Fair Bond.....\$4.50/\$1000 of value  
Minimum Per Entry.....\$65.00

**FREIGHT FORWARDING SERVICES**

Customs Examination.....As per outlay  
Transport to Customs Exam Site.....As per outlay  
On-Site Supervision.....\$125.00 per entry  
Messenger.....\$45.00/entry  
Terminal handling air \$.15kg + \$40.00 min. \$85.00  
Terminal handling sea \$30.00/cbm + \$50.00 min. \$85.00  
Marshalling yard fee \$25.00  
Duty and Customs Fees Charged at Actual  
Late Fees for shipments arriving (5) days after the deadlines, without prior approval,  
.....\$100.00 per entry

**OUTBOUND CHARGES**

U.S. Customs may require that merchandise be inspected prior to re-export or delivery to final U.S. Consignee. If examination is required, the charges for this service will be invoiced as actually incurred.

The fees for export services are as follows:

Export Under Bond (T&E, I.E., I.T.).....\$125.00  
Export Handling and Documentation.....\$110.00  
Customs Messenger.....\$45.00  
Supervision and Attendance.....\$125.00

Ocean, Air or Truck freight, as required, at actual or in accordance with negotiated rates with carriers per contract.

Payment: All charges invoiced by Kuehne + Nagel, including ocean, air, inland freight, custom clearance, duties and exportation handling fees must be paid to Kuehne + Nagel prior to the close of the exhibition. All other outstanding charges must be paid before the last day of the exhibition and equipment will not be released from Kuehne + Nagel unless invoices have been resolved.

The above rates do not include any airport or seaport transfers, terminal charges, storage charges at the port/airport, local transportation, special messengers, U.S. customs overtime work or Saturday/Sunday surcharges.

\*\*Rates, charges and rules quoted are subject to change with or without notice, in accordance with carriers' rates' and rules policy. Rates charges and rules in effect at the time of the shipment will apply. \*\*

**\*\*WAITING TIME IS TO BE EXPECTED ON INBOUND AND OUTBOUND FROM THIS EVENT. WE MUST CHECK IN AT MARSHALLING AND WAIT TO BE CALLED TO OFFLOAD ANY WAITING TIME WILL BE FOR YOUR ACCOUNT\*\***

## INFORMATION SHEET 2018 Miami International Boat Show

Company: \_\_\_\_\_ Contact: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_ Fax: \_\_\_\_\_  
\_\_\_\_\_ Hotel: \_\_\_\_\_

Person at Show: \_\_\_\_\_ Passport number \_\_\_\_\_

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PLEASE return completed form to [debbie.amrein@kuehne-nagel.com](mailto:debbie.amrein@kuehne-nagel.com)

We anticipate shipping the following:

\_\_\_\_\_ No. of Pcs. \_\_\_\_\_ Kilos via \_\_\_\_\_ Ocean \_\_\_\_\_ Air

Note: Any goods left on show floor unpacked and/or without instructions will be removed at exhibitor's expense and without liability on Kuehne + Nagel's behalf.

We hereby agree to abide by the TERMS AND CONDITIONS OF SERVICE OF KUEHNE + NAGEL, INC. It is understood that receipt of cargo at a Kuehne + Nagel consolidation point constitutes acceptance of the enclosed tariff rates. We further understand all freight delivered after the deadline will be assessed a late shipment surcharge and is not guaranteed to be delivered on time to the exhibition.

### **METHOD OF PAYMENT \$ AND TERMS**

Please indicate below the method of payment you will be using.

1- Type of Credit Card \_\_\_\_\_

Account Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_ Print Name \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

2- Credit has been established with Kuehne + Nagel office in: \_\_\_\_\_

We understand payment is due before goods are delivered to show site and/or before goods are released upon return from show. **YOU MUST BE PREPARED TO PAY WITH EITHER A CREDIT CARD OR ESTABLISH CREDIT THROUGH A KUEHNE + NAGEL OFFICE.**

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Print Name: \_\_\_\_\_

"Please note: duties, taxes, airport storage charges and any other unknown outlays at the time of shipping will be additionally billed to the exhibitor."